

Meeting Minutes: Monthly Executive Committee (EC)

Meeting Date: April 13, 2026

Format: Zoom videoconference

Attendees:

Heiko (President)

Fia (Vice-President)

Mikael (Director Finance)

Niko (Director)

Bruce (Technical Committee Representative)

John Seepe (Secretary)

1. Opening and Quick Recap

The meeting opened with informal updates and proceeded to a structured agenda led primarily by the Technical Committee (TC) report from Bruce. Discussions centered on class governance, boat production, certification processes, and international engagement with World Sailing. Key themes included standardization of rules and procedures, support for builder accreditation, and challenges with event communication and organization.

2. Technical Committee Updates

Bruce provided a comprehensive briefing on recent TC activities:

- **Class Rule Changes Submitted to World Sailing:** Updates included modifications to sail number specifications (revised minimum height to align with standardized, cost-effective options, with removal of an anomalous maximum on the NOD side) and other technical/administrative items. These were submitted on a quarterly cycle to ensure timely approval. Standardization efforts continue to align 2.4mR and NOD rules where possible.
- **NOD Certification Procedures:** Louise is updating documentation and flowcharts for greater clarity, particularly for new users. The TC will review these once complete. The goal is to make processes more accessible and prominent on the class website.
- **Measurement Forms:** The 2.4mR measurement form has been updated with a numbering system for easier reference (mirroring NOD forms), improved Excel calculations, and corrections to PDF formatting issues that previously caused overflow onto additional pages. Updated versions are available on the website. These forms still require some modifications to maintain their formatting and not push form into an additional page when printed.

- **Other TC Items:** Ongoing monitoring of modern sailing instruments (e.g., Velocimeters and RaceSense) regarding potential communication capabilities; delays in producing an officials/measurers video in Norway; and exploration of solutions for NOD compartment openings (with a prior proposal withdrawn, now focusing on retrofittable options such as small ports to address air-lock concerns during buoyancy testing).
- **Buoyancy Certification:** The TC has consulted World Sailing on potential exemptions for properly tested new boats from repeated buoyancy certification, given that fresh production boats have not absorbed water.
- **IAM Accreditation and Safety Advice:** Thomas continues pursuing International Measurer (IM) accreditation and completion of the required IAM course. He is also finalizing an update to safety advice for regatta organizers, particularly regarding rescue boat procedures, which will be published for reference.
- **Cleatboard Materials:** Confirmation that carbon fiber is acceptable for the cleatboard (previously referred to under varying terminology such as dash panel or control panel). Efforts are underway to standardize terminology across class rules and forms.
- **Waterline Declaration:** Redundant forms removed; a still-water measurement option added under controlled conditions.

The group noted rising boat and material costs (e.g., aluminum supply issues and fuel prices impacting European regatta participation).

3. Ontario Yachts and Boat Production Updates

Significant discussion addressed production delays at Ontario Yachts due to their focus on the Etchells Worlds in San Diego, resulting in a pause of approximately six weeks for 2.4mR boats (expected resumption near the end of May). No boats have been displayed or sailed publicly yet.

Ontario Yachts has not yet completed the NOD accreditation process (including final measurements and payment for stickers). No stickers have been released pending payment and verification. The group emphasized the need for builders to complete accreditation and make boats visible to potential buyers.

4. Accredited Builders

- **Heritage (Super 3 successor):** John to work with vendor to follow up on transferring and signing the new NOD accredited builder agreement.
- **Spanish Builder:** Heiko to sign the executed agreement (noted as valid despite minor reformatting) and return copies to John and Bruce. Spanish

builders to submit their Standard Instructions (SIs) using provided templates (Peter has shared these previously).

5. Loaner Boat Program and Upcoming Regattas

Discussion covered the Canadian loaner boat program for this September's back-to-back regattas, aimed at reducing travel barriers for distant sailors. Commitments will be finalized by July 1 based on available boats (targeting 6–7 in the pool). No firm numbers yet; inquiries are being collected, with priority given to committed participants.

6. 2027 Worlds Planning

Michael will attend a meeting with the Norwegian club later this month for advice on finalizing dates (targeted for late July to early August). Updates to be communicated to the group. Peter has provided templates for SIs.

7. World Sailing Communication and Events

The committee expressed ongoing frustration with World Sailing's delayed and incomplete responses regarding the Portugal Para/Inclusion event and potential activities in Poland. Limited transparency was noted, including late announcements, high costs, and questions about the event's competitive nature versus promotional/show aspects.

Action: Secretary to draft and circulate a polite letter to the World Sailing Board of Directors (copying relevant parties) requesting clearer communication on events in Portugal and Poland while reiterating the class's openness to collaboration.

A separate refund policy discussion arose for international travelers affected by jet fuel/flight disruptions. No existing policy in the Notice of Race (NOR); the committee supported approaching organizers for a reasonable structure (e.g., similar to a \$75 cancellation fee).

8. Funding Approvals

- Unanimous approval of €500 to the Canadian NCA for their event (Michael to obtain necessary details for transfer).
- Unanimous approval of €500 to Norway for promotional activities at this year's Worlds for next year's World Championships.

9. Next Steps / Action Items

- **Bruce:** Follow up with Ontario Yachts and Michael on NOD sticker payment and accreditation completion; draft letter to World Sailing Board; communicate with Maria and Frank on boat cleaning protocols for Worlds; send meeting invitation for next EC meeting on May 11.

- **John:** Reach out to Heritage regarding the NOD accredited builder agreement transfer.
- **Heiko:** Sign and return the Spanish builder agreement.
- **Louise:** Continue updating NOD certification documentation and flowchart (TC to review).
- **Bruce:** Resolve NOD/2.4mR measurement form PDF formatting issue.
- **Thomas:** Progress IM accreditation and IAM course; finalize and publish safety advice update on rescue boat procedures.
- **Michael:** Coordinate 2027 Worlds dates with Norwegian club and communicate updates; obtain Canadian NCA details for €500 transfer.
- **All:** Review updated forms and procedures as they become available.

10. Closing

The meeting concluded after approximately 60+ minutes of substantive discussion. The next EC meeting is scheduled for **May 11, 2026**. Bruce and others were thanked for their detailed reports. Minutes prepared and circulated by John Seepe.

These minutes represent a synthesis of the provided Zoom summary, recap, and full transcript, capturing all key discussions, decisions, and assigned actions while remaining concise. They reflect the professional, collaborative tone of the meeting and the committee's commitment to class development, standardization, and constructive international relations.